## Mac Backup: External Hard Drive

1. Open <b>"Finder</b> "	● ● ■ Desktop < > ■ ■ ■ ■ ■ ◆ ★ ◇ ① ■ ♥ ◇ Q Search
2. Create a new folder on your Desktop titled " <b>Backup Files</b> "	Favorites       Name       Oate Modified       Size       Kind         Image: Dropbox       Back up Files       Today at 2:58 PM        Folder         Image: Desktop       Documents       Documents        Folder         Image: Downloads       Image: Dropbox        Folder         Image: Desktop       Image: Dropbox        Folder         Image: Desktop       Image: Dropbox        Folder         Image: Desktop       Image: Desktop        Folder         Image: Desktop       Image: Desktop
3. Select any files you would like to backup and drag them into the new folder	Image: Second Secon
4. Drag " <b>Backup Files</b> " into your external hard drive	Image: Second State     Favorites     Name     Pavorites     Name     Date Modified     Size     Kind     Size     Name     Date Modified     Size     Kind     Size </th

RedOrangeYellow

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## HP Backup: External Hard Drive



## Backup to OneDrive – PC and Mac

<ol> <li>Create a new folder on your <b>Desktop</b> called "<b>Backup</b> <b>Files</b>" and add any files you need to backup</li> </ol>	This PC > Desktop      Name     Scu     Atrans     One     OneOne_Updatar     Wet.oginUt.config	∨ b)         Search Desktop         P           Date modified         Type         Size           8/22/2019 83.5.M         Tile folder         6/27/2019 11/2 PM           6/27/2019 11/2 PM         Solvetoria         6/27/2019 11/2 PM           5/25/2018 84/0 AM         Solvetoria         6/27/2019 11/2 PM           6/27/2019 11/2 SP         CONPIG File         File	C     > </th <th>Period Period</th> <th>Ka Search Modified Size Krid r (a12.08.PM - Polder r (a12.07.PM - Polder</th>	Period Period	Ka Search Modified Size Krid r (a12.08.PM - Polder r (a12.07.PM - Polder
2. Go to " <b>winona.edu</b> " and click " <b>Resources</b> " on the top	Ask WS Office365	Resources Give to WSU 8 Email eServices D2L Brightspace L	Site index Search brary AskTech Warrior Hub	Q Maps Directories	
3. Then, click <b>"Office365 &amp; Email</b> "	Ask WS	U Resources - Give to WSU	Site index Search brary AskTech Warrior Hub	Q Maps Directories	
4. Click on the " <b>OneDrive</b> " icon	Outle	ook OneDrive	Word	<b>X</b> Excel	
5. Sign in with <b>(YourstarID)@go.m</b> and your <b>starID password</b>	innstate.edu	Microsoft Sign in StarlD@go.minnstate.edu or No account? Create one! Can't access your account? Sign-in options Bar Trouble logging in? Contact y	StarlD@minnstate.edt k Next your campus IT help		
6. Drag your " <b>Backup Files</b> " folder from your <b>Desktop</b> into <b>OneDrive</b> .	Cocais, Cocais, Commander The RC The RC Network Recycle Bin CocaOne_	INONA STATE UNIV CHNICAL SUPPOR 507-457-524 ISKTECH@WINDN Betwy File Betwy File	x + cu my sharepoint.com/personal/n2453nj.go.j Personal Social Networking CBD Softy Jolad ∨ Q Sync e <sup>®</sup> How ∨ ModBiled > August 15. August 15. August 15.	ninnstate_ed	De Upders De Upders De Coders Postor Phone A Shared Phone Phone Phone

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