

**WINONA STATE UNIVERSITY
NOTIFICATIONS**

Department _____ Date _____

If the proposed curricular change involves existing courses and is considered a Notification, complete and submit this form. Refer to Regulation 3-4, *Policy for Changing the Curriculum*, for complete information on submitting proposals for curricular changes.

Please check type of change(s):

- Reduction in course number Change in grading option Change in hours or credits in an independent study course
- Change in course title Change in course description* Change in existing major, minor, option concentration, etc.*
- Change in prerequisites Change in course number within level, e.g. 310 to 350
- Change in instructional delivery method(s)

A. Current Course Information

Course No.	Course Title	Credits
This proposal is for a(n) <input type="checkbox"/> Undergraduate Course <input type="checkbox"/> Graduate Course		
Applies to	Major: <input type="checkbox"/> Required <input type="checkbox"/> Elective	Minor: <input type="checkbox"/> Required <input type="checkbox"/> Elective
Prerequisites	_____	
Grading	<input type="checkbox"/> Grade only <input type="checkbox"/> P/NC only <input type="checkbox"/> Grade and P/NC Option	
Frequency of offering	_____	Instructional delivery method(s) _____

Proposed Course Information (Please indicate only proposed changes below.)

Course No.	Course Title	Credits
Prerequisites	_____	
Grading	<input type="checkbox"/> Grade only <input type="checkbox"/> P/NC only <input type="checkbox"/> Grade and P/NC Option	
Frequency of offering	_____	Instructional delivery method(s) _____
Effective date (normally the next semester)	_____	

B. *If the proposal requests a change in the course description, please attach a description of the change requested and list both the current and proposed course description. If the proposal requests a change in an existing major, minor, option, concentration, etc., please attach a description of the change(s) requested and list both the current and proposed program listings.

Approved by the Department

Department Chair

Date

e-mail address

Approval of College Dean

Dean of College

Date

Presented at A2C2 meeting on

Date

Chair of A2C2

Presented at Graduate Council
meeting on (if applicable)

Date

Chair of Graduate Council

Submitted to Registrar on

Date

Registrar: Please notify department chair via e-mail that
Notification has been recorded.