INTERNAL GRANT OPPORTUNITY
WSU Digital Faculty Fellows Program

As you may have heard, Dr. Patricia Rogers, WSU's Provost and Chief Academic Officer (CAO) is one of 32 nation-wide ACAO Digital Fellows (see http://news.winona.edu/10096/exploring-digital-learning-at-wsu/). This project, funded in part by the Bill and Melinda Gates Foundation, will enhance and connect the digital teaching and learning work already begun at WSU.

One major aspect of the project focuses on digital courseware used in gateway courses (usually considered to be required general education courses) to enhance learning. Toward this goal, we will select three faculty to become Winona State University's first "Digital Faculty Fellows." The WSU Digital Faculty Fellows Program provides a way for us to explore the use of digital courseware to improve student engagement, personalize instruction, and improve retention. This is an opportunity to build significantly on WSU's history of transforming instructional practice through digital learning.

WSU Academic Affairs now seeks proposals for innovative projects based on faculty areas of interest that add distinctiveness to our academic enterprise and contribute to student learning through the use of digital and adaptive learning courseware.

Purpose: To support faculty with projects that use digital courseware to improve engagement, personalization, and successful completion in one or more lower-division gateway courses.

Examples of Digital Courseware include, but not limited to:

ALEKS, Carnegie Learning, Cerego, CogBooks, Difference Engine, Drillster, Fishtree, Fulcrum, Knewton, LearnSmart, LoudCloud, Open Learning Initiative, Realizeit, SmartSparrow, Snapwiz, etc.

Three WSU Digital Faculty Fellows, selected by competitive review of proposals, will work with the ACAO Digital Fellows Campus Team to fully define and implement their projects, participate in ACAO Digital Fellows activities (potential campus visit, conference attendance, etc.), and prepare the resources, assets, and lessons learned that would be of interest to the larger ACAO Digital Fellows community.

Digital Faculty Fellows receive the following:
- **Duty days for Fall 2017 (to be negotiated with each Digital Fellow, depending on the project)**
- **3 credits release time during spring semester (deans reimbursed adjunct rate)**

- **Funding to travel to Seattle, WA (July 23-26, 2018) to present projects (negotiated, not required to attend the meeting)**
- **Additional support for any new course development needed**

Reporting Requirements:

Digital Fellows will be responsible for working with the ACAO Digital Fellows Campus Team (Linda Kingston, Ken Janz, Ken Graetz, Patricia Rogers) to prepare and present the outcomes of their projects and discuss how the institution will sustain and scale the campus initiative. The final reports will be presented at the July ACAO Digital Fellows meeting in Seattle, WA; Fellows may be asked to present their findings throughout the campus or at other professional meetings, including the final ACAO meeting in Seattle.

Proposals

A proposal of **no more than three pages** should be attached and include the criteria listed below. If any criterion is not addressed, the proposal will not be considered. Point values shown are used during the evaluation of the proposal.

a. *Rationale*: An explanation of how this initiative will benefit the University and its mission (20 points)
b. *Adaptive capability of the digital course resource being used*: An explanation of the actual course(s) to be considered, what is innovative about this project, and how it will make WSU distinctive or how the project could enhance the student experience or improve student engagement, personalize instruction, and improve retention. (15 points)
c. *Goals*: A list of measurable desired outcome(s). (15 points)
d. *Timeline*: A list of project tasks and expected completion dates. (15 points)
e. *Assessment Plan*: Plans for measuring the outcomes of the initiative and disseminating the results. (20 points)
f. *Sustainability and Scalability*: Plans for continuing this project after funding has ended. In this section, please describe how the project will be incorporated into the on-going procedures and programs of the University. Some projects will lead to additional phases or stages. Please describe in this section of the proposal what potential next steps may exist for the project after completion of this initial round of funding. (15 points)

Review Process
Proposals will be reviewed by the ACAO Digital Fellows Campus Team.

Timetable

Friday, September 29, 2017 – Proposal submitted electronically and signed cover sheet delivered to Kenneth Janz, Associate Vice President for Academic Affairs and CIO, kjanz@winona.edu, Information Technology Services, Library 110 by 4:30 p.m.
Friday, October 6, 2017 – Awardees notified
July, 2018 – Project presentation at final convening of ACAO Digital Fellows

WSU Digital Faculty Fellows Program

Title of Project

Applicant Name   Department   Email

_____   _____   _____

Name of Digital Course Resource

_____

NOTE: A narrative of **no more than three pages** should be attached and include:

   a. *Rationale*: An explanation of how this initiative will benefit the University and its mission (20 points)
   b. *Adaptive capability of the digital course resource being used*: An explanation of the actual course(s) to be considered, what is innovative about this project, and how it will make WSU distinctive or how the project could enhance the student experience or improve student engagement, personalize instruction, and improve retention. (15 points)
   c. *Goals*: A list of measurable desired outcome(s). (15 points)
   d. *Timeline*: A list of project tasks and expected completion dates. (15 points)
   e. *Assessment Plan*: Plans for measuring the outcomes of the initiative and disseminating the results. (20 points)
   f. *Sustainability and Scalability*: Plans for continuing this project after funding has ended. In this section please describe how the project will be incorporated into the on-going procedures and programs of the University. Some projects will lead to additional phases or stages. Please describe in this section of the proposal what potential next steps may exist for the project after completion of this initial round of funding. (15 points)

After reviewing proposals, the ACAO Digital Fellows Campus Team may make suggestions for improving the proposal prior to making an award.

Applicant Signature _____   Date: _____

Dean or
Supervisor: Date: _____
(Signature)   _____   _____

Dean's or Supervisor's Recommendation:

☐ Approved   ☐   Do Not Approve   ☐   Approve with Reservations
                                                                            (Please provide a rational for your
                                                                            reservations and attach)